ITASCA WATERS
Team Up for Clean Waters

Itasca Waters Board Meeting

Monday, 18 Nov 2024, 4:30 pm

Invitees:

Board of Directors: Sandy Anderson, Kathy Cone, John Downing, Bill Grantges, Dave Lick, Jessica Loes, Wesley Sisson, Cory Smith, Christina VanDeventer

Technical Board: Andy Arens, Ben Benoit, Megan Christianson, Stephanie Kessler, Eric Raitanen, Chad Severts

Education Chair: Jan Sandberg

Coordinator: Bethann Perendy

The President may wish to suggest reorganizing the agenda for convenience.

-Please note that the meeting will be recorded and retained until approval of the meeting minutes.

-Executive Committee meetings are held as needed and communicated in advance to the Board and Technical Advisory Board.

Agenda Items/ *Attachments*	Key Discussion	Outcomes	Follow-up Needed *Who/When*
1. Opening Items			
1.a Call to order	Itasca Waters Board meeting is called to order at: 4:34pm		
1.b Confirm Quorum	Reference **Roster Table** *Quorum = 50 percent of the voting members of the whole board.*	Quorum confirmed	
1.c Agenda	Agenda approval *Motion to approve the agenda noting Christianson resignation under 3.a. and Downing comments as part of PWW report. (John Downing, Wes Sission) M/S/U*	Motion	
2. Financial Report			
2.a Financial Update	Sandy discussed her report that runs through October, noting the $15,000 decline in savings. Most items are under budget due to no YWS, overbudgeting PWW, and little printing. Discussion about the fundraiser which starts soon after GiveMN. **Nov 2024 Financial Report**	Motion	Add Membership to agenda under Reports

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	Motion to approve the financial and membership reports. (Dave Lick, John Downing) M/S/U		
1. 3. Unfinished Business			
3.a Board Member Search & Sustainability	Megan Christianson has resigned from the TAB. *Motion to accept Megan's resignation with gratitude for all she has done for Itasca Waters. (John Downing, Sandy Anderson) M/S/U* Extended discussion about IW's future, Board membership, finding officers, and organization focus. Decision to move forward and given challenges to water, discontinuing our work would not be helpful. **New members & officers**: discussion about efforts to date, John has ideas but we will need to be open to seasonal residents. For January, Katy would like names (John has several) to contact and make sure we leave our interest on the website and elsewhere **AIS**: Bill needs more help but it is unclear how IW can help **Foci**: we are evolving as an organization, in the past handed off AIS and shoreland inspections are also moving to the SWCD. The focus now is more on education. Consider setting up meetings with MNCOLA and MLR (December 10 meeting to discuss YWS.)	Motion	Kathy will personally contact her to express our thanks. Forward candidate names to Kathy. Check if bylaws have any requirements for Board members John will put together a 5 minute video about PWW and YWS.
3.b Website	No changes needed at this time. Note that Brian forwarded domain name renewal for IW.		
3.c SWCD	Kathy reported on upcoming changes to the SWCD Board.		
3.d Annual Report	Discussion about draft to date. [2023 IW Annual Report]	Motion	

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	Motion to accept the updated 2023 Annual Report pending edits and a photo from Bill and revised graphics. (Dave Lick, Wes Sisson) M/S/U		
3.e Conflict of Interest Forms Due	*Motion that signed Conflict of Interest and Whistleblower policies continue for the Board Member's term and do not need to be completed each year. (Dave Lick, Wes Sisson) M/S/U*	Motion	
3.f 990 Form	Approve submitted form 990Z for 2023 *Motion to approve completed 990Z for 2023. (Dave Lick, John Downing) M/S/U*	Motion	
4. New Business			
4.a MLR Project	Refer to previous discussion, MLR Exec Secy had discussion with Dave to take YWS statewide		
4.b Items for January Meeting	Elect officers for three years Renew term for Sandy Anderson and Kathy Cone		
4.c 2025 meeting dates	*Motion to approve 2025 meeting dates: January 13, March 10, May 12, July 14, September 8, November 17, January 12 (John Downing, Christina VanDeventer) M/S/U*		
5. On-going Business			
5.a Approval of Meeting Minutes from previous Itasca Waters meeting	*October Meeting Minutes* *Motion to approve the October 2024 meeting minutes. (Dave Lick, Wes Sisson) M/S all aye except John Downing abstain*		
5.b ICOLA Meeting Minutes	See the website for published minutes: Itasca COLA		

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	Next Meeting February 19, 2025, 11:30 M Courthouse, lunch available		
6. Reports			
6.a President's Report	Kathy noted that Bethan has been helpful in letting her know about website issues, switching contact option from Pat and Brian.		
6.b. Coordinator/ Office Report	Bethann has been putting in fewer hours since the Fair due to family issues. Indigenous Peoples Day was much smaller this year. Working on membership drive, YWS interest mailing, there is a line on funding from MLP Dave also is on the Clay Boswell Transmission Process Board to develop new businesses for the site, soon to end in February.		Put on January agenda to formally appoint Dave Lick as IW representative to Itasca Cap. Citizens Advisory Process.
6.c. Education	**PWW Report Nov 2024** Despite some concern about IW's continuation, John is working on inviting folks for 2025 based on topics from the post-event surveys. #1 interest is how to check out septic system, live. #2 lakeshore development dos and don'ts; John listed the **rest of the likely topics**. Discussion about sponsorships—to access help and contacts (MNCOLA?), or annual donation to get logo on presentation and verbal thank you *Motion to ask Education Committee to seek donations to be recognized as part of PWW (Dave Lick, Wes Sisson) M/S/U*	Motion	Northern Waters Land Trust might be interested Perhaps take Blandin down from presentation.
6.d Executive/ Governance			For agenda, delete listing for committees unless there is a report
6.e Grants	**Grants data**		

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	MPL grant, decides late December. Sandy will contact GRCF about education. BWSR grant—could include PWW, YWS, NCROC, spring native plants workshop, collaboration at high school. Set up Grants Committee to discuss BWSR application, Grants Committee chair for 2025, letters to townships and similar.		Set up Elink account (can't be Kathy); likely Bethann if focus is YWS Set up Zoom meeting for grant application December 4, 5 pm
6.f Marketing **6.g Personnel** **6.h Planning** **6.i Shoreland Advisors** **6.j Vision/New Projects**	No reports		
6.k Youth Water Summit	Interest mailing coming soon,		
7. Other			
7.a Upcoming Board Meetings	**Next Meeting:** January 13, 2025* *All at 4:30 pm via Zoom Dates will be added as approved		
7.b Upcoming Events	Late Nov - SWCD Plant Sale Jan 11 2025 - MN Family Woodlands Conference		
8. Adjournment			
Adjourn 6:51 pm			

Roster

Itasca Waters Board of Directors					
Kathy Cone	**Present**	X	**Sandy Anderson**	**Present**	X
	Absent			Absent	
Jessica Loes	**Present**		**John Downing**	Present	X
	Absent	X		**Absent**	
Dave Lick	**Present**	X	**Wesley Sisson**	Present	X
	Absent			**Absent**	
Bill Grantges	Present	X	**Cory Smith**	Present	
	Absent			**Absent**	
Christina VanDeventer	**Present**	X			
	Absent				
Technical Advisory Board					
Andy Arens	Present		**Benjamin Benoit**	Present	
	Absent			**Absent**	
Chad Severts	Present		**Stephanie Kessler**	Present	
	Absent			**Absent**	
Megan Christianson	Present				
	Absent				
Eric Raitanen	Present				
	Absent				
Education Chair					
	Present	X			

Jan Sandberg	**Absent**		
Itasca Waters Coordinator			
Bethann Perendy	Present	X	
	Absent		